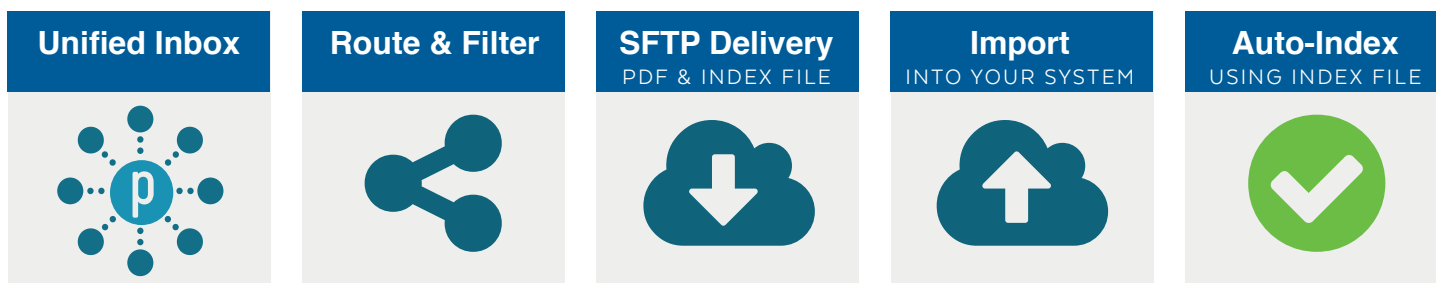


# parchment® receive

THE MOST ADVANCED ACADEMIC CREDENTIALS MANAGEMENT SYSTEM FOR:

## Receiving Digital Credentials



Collects documents from your trading partners into a single inbox.

### A PAPER-FREE OFFICE

- + Work with all of your documents at once
- + Shared administrators mean processing doesn't stop if someone is out
- + Everything is in the cloud to be re-downloaded if needed
- + Determine how long you want to keep documents

### PARCHMENT'S NETWORK DELIVERS TO YOU:



- + 4,000+ Secondary Schools
- + Naviance eDocs



- + Exclusive provider for 23 states



- + 14 DOE States
- + State EDI Exchanges



- + 400+ Postsecondary Schools



- + China (CHESICC)
- + India (TrueCopy)

Faster document processing also means your goals are easier to reach. Let Parchment help!

### ACHIEVING YOUR ENROLLMENT GOALS

Optimizing your process to reach your enrollment goals is becoming more and more vital. With Parchment Receive documents are no longer printed and lost, or stuck in someone's email inbox. Everything is accessible in the cloud, errors in data entry are dramatically reduced and most importantly you can focus on what you do best: enrolling.

### AN AMAZING STUDENT EXPERIENCE






The learner's experience with your institution begins during the application. Making this process easy and fast for your applicants gets them started on the right foot. The faster you are able to process documents for complete application packets, the faster you'll be able to communicate decisions. Fewer inquiries mean you'll have happier students and staff!

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## Start with Basic, Then Upgrade to Premium and Go Touch Free

A small investment will yield thousands of saved hours

### Basic Receive:

<b>Unified Inbox</b>  AUTOMATIC	<b>Route &amp; Filter</b>  MANUAL 1 HR DAILY	<b>Web Download</b> PDF FILES  MANUAL 10 MIN DAILY	<b>Scanning</b> PRINTED FILES  MANUAL UP TO 5 HR DAILY	<b>Index</b>  MANUAL UP TO 10 HR DAILY
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### Premium Receive:

<b>Unified Inbox</b>  AUTOMATIC	<b>Route &amp; Filter</b>  AUTOMATIC	<b>SFTP Delivery</b> PDF & INDEX FILE  AUTOMATIC	<b>Import</b> INTO YOUR SYSTEM  AUTOMATIC	<b>Auto-Index</b> USING INDEX FILE 
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## Upgrading to Premium Receive

#### WHAT'S INVOLVED:

- + Determine the routing rules for your best results
- + A script to collect delivered documents from your SFTP server
- + A script to import and index into your system
- + Parchment members have written these scripts and they are available to use for free!

#### WHO'S INVOLVED:

- + Operations/Undergraduate Admissions Associate (6 Hours)
- + Enrollment Systems Director (1 hour)
- + Enrollment Systems Administrator (10 Hours)

Time estimates are based on Parchment member feedback



Parchment Receive is part of a comprehensive digital credentials management platform.

Learn More: [www.parchment.com](http://www.parchment.com)