

Manage Closed College Alumni Orders

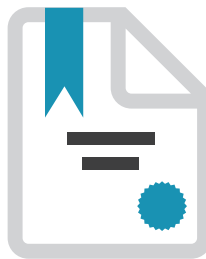
With 3 simple steps, Parchment staff will fulfill orders for official records from closed institutions that you manage.

Are you managing the records of a closed institution? Parchment's Registrar Services can take on the work required to support providing official records to former students of these institutions. FERPA-trained Parchment staff will take and fulfill incoming orders and provide student support for a closed institution's alumni.



1 A DEDICATED ORDERING PORTAL

- + Alumni order transcripts and other records in a dedicated ordering portal
- + Select any destination world wide
- + Order & track every record



2 PARCHMENT PROCESSES

- + Provide Parchment the digital records for the closed institution
- + Incoming orders will be matched to provided records
- + FERPA-trained staff review & approve, and orders are processed immediately!



3 DELIVER

- + Transcripts and other records are sent securely anywhere worldwide
- + Tracking and real-time status notifications to alumni
- + Full visibility into orders received and fulfilled for the closed institution you manage
- + Support for alumni questions



Parchment Services, including registrar services, is part of the comprehensive digital credentials management platform designed help you turn credentials into opportunities.

Learn More: www.parchment.com